

**Annex 1 to the [Data Processing Agreement](#)
Details of Data Processing – TeamViewer Classroom**

1. Subject

The general subject of data processing is described in the [EULA](#) as well as in the relevant [Product Specification](#).

2. Duration

The duration of the data processing corresponds to the duration of the [EULA](#).

3. Nature and purpose of the processing

TeamViewer will process personal data as the Customer's Processor in order to enable the use of the Software and Services as defined within the [EULA](#), according to documented instructions (in accordance with the product functionality) of the Customer and/or its users. TeamViewer will carry out the following processing on behalf of the Customer:

- Provision of services within the scope of so-called video conference and live chat functionalities, including transmission and hosting of chat contents (including file transfer) and other associated services, e.g., conference notes. Provision of whiteboard, document sharing and tracking, polling, and breakout room services.
- Provision of account services including registration and account management

Further details of the specification of the Software and Services is provided under the [Product Specification Page](#).

4. Type of personal data

Video Conference, as well as the in-conference Chat

- IP address, which is collected when a session with TeamViewer's services is established, this is because the browser and server exchange IP addresses. By default, TeamViewer does not store or further process IP address, except to determine an approximate User location through the ISP (Internet Service Provider).
- Personal data provided by users themselves, including but not limited to names, email addresses, attachments such as pictures, files, videos and similar.
- Personal data relating to the Video Conference session, e.g., Session ID, browser and device information, or notices made by the Customer's Employees as well as chat recordings.
- Personal data in connection with the Video Conference as initiated between the Customer's users and Customer's Employees, including audio and video transmission, as well as personal data in connection with their interaction, involving e.g., whiteboard, screensharing, or documents, as applicable.
- Personal data processed via so called local storage variables and cookies, including the Session ID, acceptance of privacy policy (true/false), interaction with chat. Such variables and cookies are by default set only for the duration of the session and may be used to re-identify the User at a later stage, depending on Customer's default configurations. More information on cookies and local storage variables are included

as Appendix 4 below.

- Chat history stored in the data center for certain period of time by the Controllers Customers.
- Employee personal data, *e.g.*, name, email, or language, activity logs. .
- Video conference recordings if Customer chooses to record and store then.

5. **Categories of data subjects**

The following categories of data subjects are affected by the data processing:

- 5.1. Users of the service
- 5.2. Customer's Employees

Appendix 4 to Annex 1

1. Local storage for video conferences

<i>Key</i>	<i>Related Feature/ Plugin</i>	<i>Purpose/Description</i>	<i>Lifespan</i>
jitsiMeetId	Video Conference	Unique id for Video Conference session	Session
language	Video Conference	Specifies and maintains language of user interface	Session
features/bas e/settings	Video Conference	Technical variable	Session
features/bas e/known- domains	Video Conference	Technical variable	Session
features/dro pbox	Video Conference	Technical variable	Session
features/cal endar-sync	Video Conference	Technical variable	Session
features/rec ent/list	Video Conference	Technical variable	Session
features/vid eo-layout	Video Conference	Technical variable	Session
callStatsUse rName	Video Conference	Technical variable	Session
cvvid	Video Conference	VisitorId - can be assigned temporarily or permanently	Session or permanent
CV_DOC_UI D	Video Conference	VisitorId – for documents feature	Session
cv-t	Video Conference	TabID – defines on what tab in the video chat the user currently is (Video, Document, Whiteboard)	Session
cv_sp	Video Conference	Indicator whether a message has been sent or an interaction (e.g., button click) has taken place by the User.	Session

Version as of 1st of March 2022